

Reference No: COM/LAND/R/STC

**Commercial Cargo**  
**Standard Terms & Conditions**  
**Land Import**



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# 1. FTL/LTL Land Freight - Standard Terms & Conditions & Documents requires.

## 1.1 DDP Consignments

- ✓ DDP Consignments – Shipper / Origin station must arrange advance payment towards settlement of duty/taxes/legalisation **and other destination (Doha) charges including our service charges to us.** Western Gulf Agency will not finance towards this duties/taxes/govt / port dues.
- ✓ DDP shipment will be attended provided Consignee (**importer – should have valid permit for all cargo when they are importing**) must have valid Trade Licence (Commercial Registration in Qatar) fail in which Western Gulf Agency is not responsible for delay / storage / consequences and shipper must be notified towards this compliance.

## 1.2 Documents Required. DDP, DDU, C&F, FOB

A) Land Way Bill (If document through bank)

B) Shipper's Original Invoice & Certificate of Origin - both must be attested by chamber of commerce at origin. The commercial Invoice to be printed on supplier official letter pad and hand written invoice and certificate of origin not acceptable.(will apply only 1%(Min 500) against invoice value)

**The commercial invoice should have the following information.**

1. Invoice number and Date
  2. Qty, unit price, total price
  3. Number packages/Gross weight/ Net weight
  4. Currency (USD, EURO etc)
  5. Country of origin (cargo should reflect "made in " which should embossed) **Removable stickers not acceptable.**
  6. Incoterm (C&For FOB. Etc)
  7. Supplier company stamp & Signature
- ✓ Packing/weighing list (**should show the invoice number**)
  - ✓ In order to ensure all paper works are perfect, we would strongly recommend that draft copies of Shippers Documents be sent to our office for review & approval.
  - ✓ Few commodities are termed as Special commodity including Hazardous-Materials / Computer Parts, Communication or Tele-communication equipment, Food Stuffs, Oil & Gas, Cement, Radio Active, Steel, Flour, Alcohol, Pharmaceutical, Live Plant, Animals/Birds, Diplomatic Shipments, Govt Logistics (Military Shipment), Diplomatic Shipments, Temporary Import shipment , Ammunitions, requires special permission & department approval– above quote is not valid for these commodities. Origin must get no objection from Western Gulf Agency prior to booking freight and we cannot assure delivery commitment unless due permission obtained by the consignee.
  - ✓ **Food stuff must accompany with Health certificate and which must be attested by Qatar consulate or any Arab consulate.**
  - ✓ **Meat must accompany with Health Certificate & slaughter Certificate both must be attested by Qatar consulate or any Arab Consulate.**
  - ✓ **All food items must show Date of Production and Expiry which mandatory.**



- ✓ Used personal cargo and house hold item can import – without import Duty but personal car Duty Payable. Liquors/Drugs cannot import – video, audio CD's subject to release of censorship approval.
- ✓ Food items and chemical items not to be loaded on same trailer.

**Fruits & Vegetable:-** Must accompany with Health Certificate, Phytosanitary Certificate from export and Chemical Laboratory Certificate (Should show FREE FROM RADIOACTIVE and the products do not have any radioactive material ) + Certificate of Origin & Invoice Packing List.

**Note:** Non original or not attested or A4 printout documents attracts **USD 150.00 OR 1% whichever is high** which will charged against CIF value Penalty and will cause delay in shipment clearance.

1. The shipment moves from other than GCC countries the custom duty payable at 1<sup>st</sup> port of entry (Saudi Arabic – New GCC rules) and the duty pay amount is 5 % against the commercial invoice.
2. Further the destination customer (Doha) should arrange customs broker to perform the customs clearance at first port of entry (Saudi Arabia).